



LEARN AND PLAY MORAGA

Website: www.LAPMS.com Email: moraga@lapms.com

1695 Canyon Rd, Moraga, CA 94556

Phone: (925) 376-8280

Welcome to Learn And Play Moraga. We are delighted you chose our play-based programs for your child's early education. Our dedicated team is committed to providing a nurturing, stimulating, and safe environment for children aged 18 months to First Grade Entry. We offer both full-time and part-time programs to meet the diverse needs of our families.

Our base services include an age-appropriate curriculum, a secure environment, indoor and outdoor learning spaces, and experienced, caring staff. We offer flexible programs for children aged 18 months to First Grade Entry, including full-day (8:00 AM – 5:00 PM), partial (9:00 AM – 3:00 PM), and morning (8:30 AM – 12:00 PM) options for toddlers, preschoolers, and pre-K/TK students. The facility is currently not offering any optional services.

Tuition varies based on the program and number of days per week, with options for 5, 3 or 2 days a week. We are dedicated to providing high-quality education and care, fostering a love of learning in every child. Optional services are not currently offered.

☐ NEW ENROLLMENT ☐ RE-ENROLLMENT ☐ SCHEDULE CHANGE ☐ TRANSFER

Full Legal Name of Student: _____ Date of Birth: _____

Gender: Male ☐ Female ☐ Today's Date: _____ Start Date: _____

Application Fee: \$100 non-refundable registration and processing fee.

Annual Material Fee: \$400 non-refundable. Material Fee will not be prorated.

Total School Fees: _____

Toddler Program (18 Months to 24 Months) *Minimum 2 days per week		Two's, Preschool Program (2 years to 3.5 years) *Minimum 2 days per week	
Full-Day Program (8:00 AM – 5:00 PM)	Morning Program (8:30AM – 12:00PM)	Full-Day Program (8:00 AM – 5:00 PM)	Morning Program (8:30 AM – 12:00 PM)
☐ 5 days a week (\$2375 monthly) (M-F)	☐ 5 days a week (\$1185 monthly) (M-F)	☐ 5 days a week (\$2245 monthly) (M-F)	☐ 5 days a week (\$1120 monthly) (M-F)
☐ 3 days a week (\$1515 monthly) (MWF)	☐ 3 days a week (\$760 monthly) (MWF)	☐ 3 days a week (\$1425 monthly) (MWF)	☐ 3 days a week (\$710 monthly) (MWF)
☐ 2 days a week (\$1075 monthly) (TTH)	☐ 2 days a week (\$540 monthly) (TTH)	☐ 2 days a week (\$1015 monthly) (TTH)	☐ 2 days a week (\$500 monthly) (TTH)
Partial Program (9:00 AM – 3:00 PM)		Partial Program (9:00 AM – 3:00 PM)	
☐ 5 days a week (\$1745 monthly) (M-F)		☐ 5 days a week (\$1660 monthly) (M-F)	
☐ 3 days a week (\$1085 monthly) (MWF)		☐ 3 days a week (\$1060 monthly) (MWF)	
☐ 2 days a week (\$745 monthly) (TTH)		☐ 2 days a week (\$735 monthly) (TTH)	
Pre-K, TK Program (3.5 years to 4 years) *TK Program can be Full Day and Partial Programs ONLY			
Full-Day Program (8:00 AM – 5:00 PM)		Morning Program (8:30 AM – 12:00 PM)	
☐ 5 days a week (\$2165 monthly)		☐ 5 days a week (\$1035 monthly)	
Partial Program (9:00 AM – 3:00 PM)			
☐ 5 days a week (\$1600 monthly)			



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MOTHER OR GUARDIAN

FATHER OR GUARDIAN

Name

Name

Home Address

Home Address

City State Zip Code

City State Zip Code

Email Address

Email Address

Cell Phone Number

Cell Phone Number

Alternative Phone Number

Alternative Phone Number

Start Date: If the child does not start school with Learn And Play Moraga (the "School") on the start date given by the parent, the child's enrollment will be automatically dropped. The parent may choose to proceed with the enrollment on a different date and if the space is available, the parent can re-register but will be required to pay the registration fee again.

Toddler Program: A child who is between 18 months and 24 months of age may participate in the toddler program with written permission from the child's authorized representative. No child in the toddler program shall be placed in the preschool program before the age of 24 months without written permission from the child's authorized representative. By signing this Admissions Agreement, you approve of your child's enrollment into our Toddler Option program.

Student File: The student's file and orientation must be completed before the child's first day of school including the Physician's Report and Immunization Record. Without a Physician's Report and complete Immunization Record, a child will not be able to start, and tuition will not be prorated. If a Physician requires a TB test, the parent must provide the child's TB clearance before the start date.

Terms of Payment and Returned Payment Fee: Tuition fees are due on the 1st of each month and are late after the 5th of the month. All families are required to sign up for automatic payments. All payments returned from the bank will be charged a \$25 NSF Fee, following 3 occurrences of bank returns it will be required that your auto pay method be switched to a credit card option.

Late Payment: A late fee of 5% will be charged for any late payments after the fifth of the month. Tuition with a late payment of 5% must be submitted and cleared by the 15th of the month. The child's enrollment will be terminated if payment is not submitted by the 15th of the month.

Termination: The School reserves the right to terminate the enrollment of any child who in its judgment is not benefiting from the program, due to the child's behavior, or if a parent, parents, or guardians violate any school policies and procedures. No tuition refund will be given.

Credits/Refunds: No credit, refund, or make-up days are given for emergencies, absences, illness, vacations, or holidays. The School will not reserve a space for a child for any reason unless payment is submitted for the days of absence, vacation, or illness. The child will be re-enrolled if space is available. If the School or a classroom is shut down or must close due to circumstances beyond the School's control, or as a result of a COVID-19, pandemic or other outbreak, in the School's reasonable discretion, no credits or refunds will be issued.

Before and After Pickup Charges: The School operates from 8:00 AM to 5:00 PM Monday through Friday. Children must be dropped off and picked up per their schedule. A flat fee of \$15 an hour will be charged for early drop-off and/or late pick-up. For children picked up after 5:00 PM there will be a \$2 per minute late charge.

Holidays and Staff Development Days: The School is closed to all children on Labor Day, Veteran's Day, Thanksgiving (3 days), Christmas and Winter Break (See School Calendar), New Year's Day, Martin L. King Day, President's Day, Spring Break (See School Calendar), Memorial Day, Juneteenth Day, Independence Day, Teacher's In-Service Day (See School Calendar), Parent Teacher Conferences (See School Calendar). The School reserves the right to make changes to the days off. The tuition will not be prorated.



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Vacation: A 30-day written notice is required when a child goes on vacation for 10 consecutive business days or more. If you are returning from vacation that is more than two (2) months, the tuition, registration, and annual material fee will be required. If tuition is prorated, the school will not reserve space for your child unless tuition is paid for days of absence.

Withdrawal: A 30-day written notice is required to withdraw a child from the School. In case no notice or less than 30 days' notice is given in writing to the School, one month's tuition is due. 30 days' notice is required from graduating students.

Tuition Changes: A yearly tuition increase is expected. A 30-day notice will be given to families for any tuition changes or program modifications.

Medical, Dental, And Related Expenses: The School will not be responsible for any medical, dental, optometry, or related medical expenses including Ambulance expenses if the child gets injured at school. Parents or Guardians will be responsible for all medical, dental, and all related medical expenses.

Incidental Medical Services: You will be given a Plan of Operation clarifying school procedures in the administration of Epi-Pen and Nebulizer Medication.

State Licensing: The state licensing agency has the right to review child or facility records and files without prior consent. When necessary, the agency may interview a child or parent with or without permission from the School.

Pandemics/COVID-19: COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. The School has put in place preventative measures to reduce the spread of COVID-19 and other infectious diseases based on the guidance, orders and regulations of the CDC and State and local government agencies; however, even with such measures in place, we cannot guarantee that you or your child(ren) will not become infected.

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THE CONTAGIOUS NATURE OF COVID-19 AND OTHER INFECTIOUS DISEASES AND THAT I OR THE STUDENT MAY BE EXPOSED TO OR INFECTED BY SUCH DISEASES BY PARTICIPATING IN THE SCHOOL PROGRAMS AND THAT SUCH EXPOSURE OR INFECTION MAY RESULT IN PERSONAL INJURY, ILLNESS, PERMANENT DISABILITY, OR DEATH. I UNDERSTAND THAT THE SCHOOL STAFF HAVE DIFFICULT JOBS TO PERFORM, AND WHILE THEY SEEK SAFETY, THEY ARE NOT INFALLIBLE. I UNDERSTAND THAT THE RISK OF BECOMING EXPOSED TO OR INFECTED BY SUCH DISEASES MAY RESULT FROM THE ACTS, OMISSIONS OR NEGLIGENCE OF THE SCHOOL STAFF OR OTHERS. I VOLUNTARILY ASSUME SUCH RISKS ON BEHALF OF MYSELF AND THE STUDENT AND HEREBY AGREE AND COVENANT TO RELEASE, INDEMNIFY, HOLD HARMLESS, DEFEND (AND NOT TO SUE) THE SCHOOL AND/OR ITS STAFF OR VOLUNTEERS FOR ANY CLAIMS, DAMAGES, LOSSES, EXPENSES OR LIABILITIES ARISING OUT OF OR RELATED TO ANY EVENT OR OCCURRENCE, INCLUDING NEGLIGENCE, RESULTING IN THE SPREAD OF THE COVID-19 VIRUS OR OTHER INFECTIOUS DISEASES TO ME OR THE STUDENT.

I have read, understand, and agree to all of the terms and conditions outlined in this contract.

Approved by Parent or Guardian

_____/_____/_____
Date

School Director's Signature

_____/_____/_____
Date